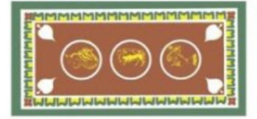




"විශිෂ්ට රාජ්‍ය සේවාවක් සඳහා ජප්ත කරුවෙකු."

ප්‍රධාන ලේකම් කාර්යාලය - බස්නාහිර පළාත
 பிரதம செயலாளர் அலுவலகம் - மேல் மாகாணம்
 OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම් } දුරකථන / தொலைபேசி / Telephone - 011-2092599
 பிரதம செயலாளர் } டூக்கீட் / பெக்ஸ் / Fax - 011-2092601
 Chief Secretary } 0-மீல் / ஈ-மெயில் / Email chiefsecretary@wpc.gov.lk } 011-2093000
 பொது உரங்கு தொலைபேசி } General Telephone }

මගේ අංකය. } CSWP/ADM/18-38/FI/01-2019 } ඔබේ අංකය. }
 எனது இல. } } யது இல. }
 My No. } } Your No. }
 දිනය. } 2019.03.06 }
 திகதி. } Date. }

- Secretary to the Governor (W.P.)
- Secretary – Provincial Public Service Commission (W.P.)
- Council Secretary (W.P.)
- Secretaries of all Ministries (W.P.)
- Deputy Chief Secretary (Admin/ Personnel & Training/ Finance/ Engineering/ Planning)
- Commissioner of Provincial Revenue (W.P.)
- Chief Internal Auditor (Department of Internal Audit- W.P.)
- Administrative Officer (Admin.)
- Coordinating Secretary to the Chief Secretary

Getting Public Administration Circulars No. 21/2018, 24/2018, 31/2001(XIV), 27/2018 and Public Administration Circular letter 02/2018 applied for the Western Province.

I have been informed by the Secretary to the Governor by his letter No. GOS/ADM/02/19/02/2019 dated 2019.02.13 that the assent of the Hon. Governor has been given to get the below mentioned Public Administration Circulars issued by the Secretary of the Ministry of Public Administration and Disaster Management applied for the Western Province. (Copies of the said circulars have been annexed herewith.)

Serial No.	Circular No. and Date	Subject
	Public Administration Circular No. 21/2018, 2018-09-28	Exemption of the Officers, who have been recruited to Grade III of Sri Lanka Engineering Service, from the requirement of passing examination on other official language proficiency.
	Public Administration Circular No. 24/2018, 2018-09-07	Definition of salary
	Public Administration Circular No. 31/2001(XIV), 2018-12-14	List of names of disciplinary inquiry officers under sub-section 19.5 of chapter XLVIII of the Establishment Code.
	Public Administration Circular No. 27/2018, 2018-12-31	Revision of section 16 of chapter XII of the Establishment Code.
	Public Administration Circular Letter No. 02/2018, 2018-11-28	Posts in the public service and provincial public service belonging to Field Officer category.

02. I kindly request you to function according to said circulars and to make all Heads of Departments, Heads of Institutions and Officers functioning under you aware of the circulars.

K. N. Sooriyaarachchi
 Assistant Chief Secretary
 For Chief Secretary
 Western Province.

විදේශ ප්‍රධාන ලේකම් பிரதம செயலாளர் Deputy Chief Secretary	පාලන நிர்வாகம் Administration	පිරිස් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training	පීලා நிதி Finance	සැලසුම් திட்டமிடல் Planning	ඉංජිනේරු பொறியியல் Engineering	ප්‍රධාන இலாசைப் பேரவை பிரதான உயர்மக்க கணக்காய்வாளர் Chief Internal Auditor
	Tel: 011-2092606 Fax: 011-2092609 dcsadmin@cs.wpc.gov.lk	Tel: 011-2092631 Fax: 011-2092647 dcspt@cs.wpc.gov.lk	Tel: 011-2092640 Fax: 011-2092636 csfinance@wpc.gov.lk	Tel: 011-2092532 Fax: 011-2092533 dspncs@wpc.gov.lk	Tel: 011-2092501 Fax: 011-2092505 dsengcs@wpc.gov.lk	Tel: 011-2092628

Public Administration Circular : 24/2018

My number: EST 5/4/24(XXVII)
Ministry of Public Administration,
Management and Law & Order
Independence Square
Colombo 07.

07.09.2018

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

Definition of Salary

It has been observed that various definitions are made to the term “salary” in various matters related to public officers.

02. Therefore, it has been decided at the meeting of the Cabinet of Ministers held on 24.07.2018 to revise the Establishments Code with the inclusion of the following section in lieu of the section mentioned under “Salary” indicated under the definitions of section 1, Chapter I of the Establishments Code.

“Salary” means the salary exclusive of allowances indicated either under a salary scale or a fixed salary. No allowance shall be included in the salary unless any prescription has been made.

03. Accordingly, the other places where “salary” is mentioned in the Establishments Code shall also be revised.

04. This circular is issued with the concurrence of the National Salaries and Cadre Commission.

Sgd/ Padmasiri Jayamanna
Secretary
Ministry of Public Administration, Management
and Law & Order