



**“ විශිෂ්ට රාජ්‍ය සේවාවක් සඳහා ජප්‍ය කප්‍යවෙලු ”**  
**ප්‍රධාන ලේකම් කාර්යාලය - බස්නාහිර පළාත**  
**பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்**  
**OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE**



204, වෙන්නිල් කොට්ඨාසය මාවත, බත්තරමුල්ල.  
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.  
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම් } දුරකථන / தொலைபேசி / Telephone - 011 - 2092599 }  
 பிரதான செயலாளர் } தொலைபேசி இலக்கம் }  
 Chief Secretary } 011 - 2092601 }  
 } 011 - 2093000 }  
 } 011 - 2093000 }



මගේ අංකය  
எனது இலக்கம்  
My No. }

CSWP/ADM/18-38/FI/01-2019

මගේ අංකය  
உமது இலக்கம்  
Your No. }

දිනය  
திகதி  
Date } 2019-05-09

Secretary to the Governor (W.P),  
 Secretary, Provincial Public Service Commission (W.P),  
 Secretary of the Council (W.P),  
 Secretaries of all the Ministries (W.P)  
 Deputy Chief Secretaries (Administration/Personnel and  
 Training/Finance/Planning/Engineering),  
 Commissioner of Revenue (W.P)  
 Chief Internal Auditor (Internal Audit Division),  
 Administrative Officer (Administration Division),  
 Co-ordinating Secretary to the Chief Secretary,

**Application of Public Administration Circular No.32/91 (IV), 04/2018(I), 08/2019 and  
 Public Administration Circular Letter No. 01/2019 to the Western Province.**

Through the letter of the Secretary to the Governor No.GOS/ADM/02/19/01/2019 and dated 03.05.2019, I have been informed that the assent has been granted by Hon. Governor regarding the application of following circulars issued by the Secretary of the Ministry of Public Administration and Disaster Management to the Western Province. (Copies of those Circulars have been attached herewith.)

Serial No.	Circular No. and Date	Matter
01	Public Administration Circular No. 32/91(IV), 13.03.2019	Public Officers with Political Rights who have been elected to Local Government Institutions.
02	Public Administration Circular No. 04/2018 (I), 14.03.2019	Granting the allowance for chartered professionals to the officers in Sri Lanka Architects' Service.
03	Public Administration Circular No. 08/2019, 28.03.2019	Revision of Section 36, Chapter XLVIII, Volume II of Establishments Code
04	Public Administration Circular No.01/2019,19.03.19	Reinstatement of the officers in service, who have been black- listed

02. I kindly request to work in accordance with the said circulars and make all the Heads of Departments, Institutions and officers under you aware of these circulars.

K.N.Sooriyarachchi,  
 Assistant Chief Secretary (Admin.)  
 For Chief Secretary (W.P)

විශේෂ ප්‍රධාන ලේකම් பிரதீப பிரதான செயலாளர் Deputy Chief Secretary	පාලන நிர்வாகம் Administration Tel : 0112092606 Fax : 0112092609 dcsadmin@cs.wpc.gov.lk	පිරිස් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training Tel : 0112092631 Fax : 0112092647 dcspti@cs.wpc.gov.lk	මුද්‍රණ நிதி Finance Tel : 0112092640 Fax : 0112092636 dcsfinance@cs.wpc.gov.lk	සැලසුම් திட்டமிடல் Planning Tel : 0112092532 Fax : 0112092533 dsplan@cs.wpc.gov.lk	ඉංජිනේරු பொறியியல் Engineering Tel : 0112092501 Fax : 0112092505 dcs@eng.wpc.gov.lk	ප්‍රධාන අභ්‍යන්තර විභාගකරු பிரதான உள்ளகக் கணக்காய்வாளர் Chief Internal Auditor Tel : 0112092628 Fax : 0112092625 cia@cs.wpc.gov.lk	

Public Administration Circular: 08/2019

My Number: EST-3/DICIP/06/0269  
Ministry of Public Administration &  
Disaster Management  
Independence Square  
Colombo 07.

28.03.2019

Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments

**Revision of section 36, Chapter XLVIII, Volume II of Establishments Code**

Your attention is drawn to section 36, Chapter XLVIII, Volume II of Establishments Code.

02. It has been decided at the meeting of the Cabinet of Ministers held on 29.01.2019 to include a new sub section as 36:8 to the said section in the following manner.

36:8 If any disciplinary action is in process at such occasions where an officer should be sent on retirement either under a Section of the Minute on Pensions or any other law before reaching the age of optional retirement, action shall be taken to send such officer subjected to Section 12 of the Minute on Pensions and further to take action to prepare the pension of the officer as per the provisions under which the retirement should have to be made if any disciplinary action was not in process subjected to the implementation of the disciplinary action on the issuance of the disciplinary order at the conclusion of the disciplinary action.

Sgd/ J.J.Rathnasiri  
Secretary  
Ministry of Public Administration &  
Disaster Management